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Town of Danville  
Board of Selectmen  
Monday, April 1, 2024  
7:00 pm

Meeting is Video-Recorded

**Selectmen present:** Annemarie Inman, Chairman; Shawn O’Neil, Vice Chair; Dennis Griffiths; Joe Hester; Dave Knight

**Others present:** Kim Burnham-Selectmen’s Administrator, Doug Anderson, Nancy Stafford, Chris Stafford, Pete Aliberti, Christine Apice, Steven Pelechowicz, Renee Pelechowicz, James Corneau, Jason Grochmal, Marien Grochmal, Adinara Challinas, Colton Aliberti, Katelyn Czifrik, Curt Springer, Robert Sharpe, Chris Tracy-Town Clerk, Eric Czifrik, Garrett Coscia, John Hughes, Matt Griswold, Bonnie Bowley, Sayra DeVito, Rob Aliberti, Stacie O’Connor, Scott Bonn, George Nelson, Lisa Bair, Jeff Skinner, Sharon Skinner, Carsten Springer

Annemarie called the meeting to order and opened the meeting with a moment of silence. All stood for the Pledge of Allegiance.

**I. New Fire Chief**

Annemarie explained that the meeting will begin with the Town Clerk swearing in the newly hired fire chief. Robert Aliberti was then sworn in by Chris Tracy, Town Clerk. Chief Aliberti was congratulated.

**II. Delegate Session**

There were no members of the audience who wished to speak to the Selectmen at this time.

**III. Agenda**

**Olde Meeting House Update**

Chris Stafford addressed the Board and presented the following information about the Meeting House preservation project. He introduced the members of the Olde Meeting House Association. He explained that the building is foundational to the Town of Danville, it’s on the town seal, and is the oldest meeting house in New Hampshire in its original condition and in continuous use.

Olde Meeting House Association (OMHA):

- Established in 1911, private non-profit 501C since 2011
- Charter objectives:
  - Preservation of the Olde Meeting House
  - Support for annual religious service, typically during Old Home Days (OHD)
  - Promotion of an interest in town historical sites
- In 2016, stewardship agreement signed between the BOS, Heritage Commission, and OMHA

- Organization has by-laws, rules of procedure, annual meeting, and is governed by officers and an executive committee. 2023 -2024 officers:
  - Chris Stafford, President
  - Jeff Skinner, Vice President
  - Cyndi Magmar, Treasurer
  - Sharon Skinner, Secretary
- OMHA hosts an open house and service during OHD, organized the OHD from 2012-2016 before Recreation Committee took over

Chris said that in 2011 there was an encampment on the grounds and “George Washington” visited the soldiers there.

- Key “capital” projects managed over the last 10 years
  - 2014 – painting of building
  - 2017 – roof replacement
  - 2018 – tree removal to help alleviate moisture problem
- 2024 grant application sub-committee established: Nancy Stafford and Sharon Skinner

#### Meeting House Building Assessment and Preservation Priorities 2024-2025

- OMHA contacted Andrew Cushing of NH Preservation Alliance, historical building preservation specialist. Andrew Cushing visited twice in 2023.
- Hall and Parlor Historic Preservation LLC was recommended for this type of work. Grant sponsors expect preservation specialists to perform the work awarded thru grants.

The NH Preservation Alliance and the grant organizations expect the repairs to be done by a preservation specialist.

- Drew Bedard of Hall and Parlor reviewed the detailed building analysis written by James Gauvin and completed an inspection of the building in December. He did not notice any work was needed inside.
- Mr. Bedard made the following preservation repair recommendations:
  - Water table board and clapboard repairs on north, west, and south sides
  - Door threshold repair on south side
  - Door pediment repair on west side
  - Door base and threshold repair on south side
  - Door skirt replacement on west side
  - North side drainage recommendation

Mr. Bedard noted that most of the moisture problem is from runoff onto pebbles which then bounces off and hit the side of the building. The north side has most of the mold and rot. That area can be repainted, but Chris said that if the runoff issue is not solved, in another ten years the building will have to be repaired and repainted again. He said there’s no sense in painting until the clapboards are repaired and the drainage problem solved.

Chris showed several pictures and explained more details of the recommended work to be done, including work to be done around the handicapped ramp.

- Initial quote for the building repair work received. Drainage quotes are pending.
- Painting is the next priority as all four sides of the building are peeling. Initial quote for painting has been obtained. Additional quotes will be obtained.
- OMHA started promoting project at town election.

#### Project Quotes to Date:

- Building repairs:
  - Total repair cost estimate: \$24,334.00 (has about a 10% variance built in) The clapboards will be feathered or lathed, milled in keeping with the tradition of the building. This is also keeping in line with the grant organization who expect this type of restoration.
  - Hall and Porter proposed splitting the project into phases.
  - Hall and Porter also offered support for grant applications.
  - Earliest they could start is late summer 2024.
- Painting:
  - Quote from American Renaissance \$21,000.00 (\$3,600.00 for windows only. This is contingent on what amount of grants/funding are obtained.)
  - Matthew Perry Painting, recommended by NH Preservation Alliance, quote due in April.
  - Three other painters looked at the building but did not quote.
- North side drainage to minimize moisture from room runoff, quote expected in April.
- Total project cost estimate: \$50,000.00 - \$60,000.00

#### Funding Sources:

- Propose funding come from four sources to share the cost:
  1. Grants – OMHA in process of submitting LCHIP and Moose Plate grant applications due in June.
  2. OMHA fundraising – OMHA has committed to contributing to Project.
  3. Parsonage fund created from Parsonage land timber cutting proceeds.
    - a. Per 2016 Court Order – Case 318-216-EQ-0047  
“Danville Board of Selectmen shall be the agent to expend the principle and interest of the Parsonage funds for the maintenance of the Old Meeting House and to provide the One Hundred Dollars (\$100) per year stipend for the support of the ministry as spelled out in the towns petition and this order.”
    - b. Parsonage fund balance, end of 2023 - \$26,417.00
  4. Town of Danville building maintenance budget, warrant articles, etc.

#### Grants Status and Deadlines:

- Application status:
  - Received and reviewed Heritage Commission Stagecoach Stop Grant application from 2009
  - Attended LCHIP grant writing workshop in March 2024
  - Grant awards are highly competitive, but Meeting House meets all key criteria.
  - Grant application will need to include letters of support from key community stakeholders.

Nancy Stafford explained that the Moose Plate and LCHIP people have been very helpful with seminars and Zoom meetings to explain and answer questions. Nancy said there is a lot of competition for receiving funds, but the Meeting House project meets all the criteria, so they are hopeful that they will receive funding.

- Grant submission plan:
  - LCHIP grant up to 50% of project cost
    - 5/22 – submit letter of intent
    - 6/19 – submit application
    - Mid November – award is announced
  - Moose Plate grant up to \$10,000.00
    - 5/3 – submit letter of intent
    - 6/21 – submit application
    - Sept/Oct – award is announced
  - 1772 Foundation and the NH Preservation Alliance grant up to \$10,000.00
    - December is application deadline for 2025 funding
- OMHA request to submit grant applications as Town of Danville instead of OMHA

Shawn recommended starting this project sooner rather than later as he sees this as a multi-year/phase project. Nancy said the LCHIP requires showing we have a 50% match. She plans to speak with them tomorrow to get clarification on the details. She said it's hoped that letters of support can be submitted by the Board of Selectmen and is hoping the students at the elementary school can write letters of support also.

Dennis said he needed similar letters as part of the Police Building Committee, and they wrote draft letters to simplify the writing process. Nancy said LCHIP has said they don't want form letters. Dave asked, if the grant is going to be from the Selectmen, should a letter of support come from the OMHA. Nancy said this is something she will clarify tomorrow. Dave said that years ago LCHIP was a little touchy about money spent ahead of time, saying it wasn't counted toward the 50% match. Chris said that all of this information is very early in the process. Exact amounts needed have yet to be determined.

Chris said that with the Moose Plate being awarded first, the repairs can start in September or October, using part of the Parsonage Fund and other monies, then bigger repairs can begin after the LCHIP is awarded. Dave suggested getting the damage repaired first, such as the drainage and ramp. Chris said the LCHIP may not cover the drainage as that's more preventative. Dennis said he recalls that part of the application process is to show that we have skin in the game, so the town needs to partially have its own funds in place. He asked Chris what that minimum amount is so that this process can begin. Shawn noted that the Parsonage Fund has about 50% of the expected total cost. Nancy said they don't want to drain the Parsonage Fund. Chris explained the proposed funding process as follows:

Funding and Project Schedule Proposal:

- Funding proposal:
  - Estimated grant awards: \$10,000.00 - \$30,000.00

- OMHA - \$5,000.00
- Propose Parsonage Fund cover 50% of what is not covered by Grant and OMHA
- Propose Town of Danville cover 50% of what is not covered by Grant and OMHA

Shawn explained that the problem has been that nothing has been added to the Parsonage Fund for a while, but the Forestry Committee has changed that and there will be funds added soon with their plans to log portions of the parsonage land. Dennis suggested getting an estimate from Forestry what they think the yield will be. Sayra DeVito said the Forestry Committee will be meeting soon to discuss the timber operation. She said the prices of timber change constantly.

Shawn said that a town warrant at the end of the year is not ideal, but the only other alternative may be using more of the Parsonage Fund than proposed tonight. Chris said it's not a good plan to go to \$0 on that fund. Dave said that some money can be moved around within town budgets, but he has some concern about a Warrant Article and the possibility of it being voted down; this usually means the proposed work is not done, or we're not allowed to do it, so the maintenance funds that are ongoing would not be allowed. Chris said that this is a conversation to have later in the year when we have more information. We don't know how much we may receive from any grants.

- Schedule proposal
  - Complete project in two phases
  - Phase 1 -Carpentry and repairs
    - November 2024 target start of repair work after grant decisions
    - May 2025 target completion of repair work after town vote on budget
  - Phase 2 – Painting
    - June 2025 target date
    - August 2026 target date completion by Old Home Day 2025

Chris said the best scenario will be to start phase one in the fall this, then start up again in spring next year. All of this depends on the total cost and what we get in funding.

Dave asked if it's required on the application to list other grants being applied to. Nancy said she hasn't seen the full application yet. David said the state people all talk together, but suggested to not disclose what other grant applications are being filed if it's not required to disclose that information. She said she's heard that Home Depot and Lowe's offer grants, but she hasn't found information on those yet.

Dennis asked if there's anything the town can do to help with grading and drainage. Chris said the challenge will be that there is ledge close to the surface so we can't dig too deep. He said he wants to get someone with expertise in this area to help. It is unknown if the highway department has the equipment to help with this.

OMHA Request to BOS:

- Authorize OMHA to submit LCHIP and Moose Plate grant Letters of Intent on behalf of the Town
- Provide letter of support for grant application by June 1<sup>st</sup>

- Agree to support cost not covered by Grant awards + OMHA contribution thru 50% Parsonage Fund and 50% Town of Danville
- Support completion of project by end of 2025
- Next steps:
  - Submit grant Letter of Intent
  - Follow-up with BOS after final quotes received and grant application draft complete
  - Follow-up with Budget Committee during budget planning season

Shawn made and Dave seconded a **motion to support a letter of intent from the Board of Selectmen for this project as presented by the Olde Meeting House Association and to authorize the Chair to sign on behalf of the Board, to be submitted for grant applications.** The motion **passed** unanimously.

Chris said they will be back when they have the application. Doug Anderson asked about the revenue received from the previous logging operation for the town. Dave said he did not know the exact number but thought it was around \$2,500.00. There was a short discussion about logging and that different types of wood and byproducts have different price points. Dave said he's not sure how exact the town is in portioning the tree to say when chipping starts.

#### **Supervisor of the Checklist Nomination**

Shawn mentioned the recent resignation of a supervisor, followed by a new supervisor being appointed. He said the Selectmen didn't hear about the vacant position until after it was filled. He said he knows Chris is not responsible for the supervisors, but the Town Clerk is in contact with them more frequently than the Board. He said the best practice would have been to advertise this vacancy so anyone who may be interested could have applied. Per statute, the other supervisors are able to appoint a replacement. There is no procedure in place, but it would be a good opportunity to allow others to become involved with the town. Dennis suggested that it may not be possible to require the elected boards to follow a procedure to fill vacancies but there can be an agreement or recommendation made. This can be a procedure that everyone can follow.

The Board briefly discussed the cyclical nature of appointments to town committees and that every year there should be terms ending. Dave said that without a town administrator all resignations should come to the Board of Selectmen. Shawn said the key is communication.

#### **Budget Committee Delta**

Dave said he asked that this be part of the agenda. With the difference in the operating and default budgets the suggestion had been made to eliminate a bulk pick-up. This will make up at least half of the delta between the two budgets. Dave said he hoped department heads could come up with ideas to cut back in their budgets so that the Selectmen don't have to mandate anything. Dave said this Board has total control over one item, the bulk pickup, and while it's nice, it is pure luxury. Kim noted it's in the contract to have two bulk pickups this year. It was mentioned that Casella could be contacted about that since they've made it clear they don't want to do it. Annemarie said that eliminating one bulk pickup is the most actionable and reasonable item they can take care of. It won't affect recreation or safety. Shawn suggested asking Casella what date they would need to know that a bulk pickup is being canceled. That would give

this Board a date by which a decision would need to be made. Kim was asked to send the Casella contract to Annemarie for review.

Kim said that some funds have been allocated to the Library. The repairs there must start this year and be done in 2025. She can check with the Library tomorrow for more details.

Stacie O'Connor said she thought the town voted to keep one bulk pickup per year. Dave said that was one of the warrant articles that everyone gets to vote on that holds no authority over the Selectmen for action. Annemarie said there will still be one in the spring; the fall pickup could be eliminated. Annemarie said it's still the most cost-effective and sensible thing to do.

Dave asked if the Board members agree to ask department managers to cut 2% from their budgets. With that 2% and eliminating one bulk pick up, the deficit is accounted for. Shawn said this needs to include the library. Kim said she can contact everyone and Dennis said the question needs to be asked about finishing projects. If money's not in place to finish something then that's money down the drain.

### **Emergency Management Plan**

Kim presented three options for finishing the plan, stating a decision doesn't have to be made tonight. Prices were discussed and the options were reviewed. It was the consensus to go with option 3.

### **Highway Department**

Jimmy Seaver presented three quotes for the backstop to the ball field. The softball field has been marked thanks to Josh Manning and Lewis Builders. Jimmy said the quotes, from Reliable, Great Pond Fence, and Brentwood Fence, are apples to apples, although he asked that the overhang be priced separately and Reliable was the only one to make that breakdown.

It was noted material cost is higher on one quote and if the proposed material is better. Jimmy said they're all galvanized chain link.

After a short discussion, Shawn made and Joe seconded a **motion to use Reliable**. The motion **passed** unanimously.

The Board and Jimmy discussed a driveway. Jimmy explained the runoff is contained in one area. The closing date on the property is Friday, and Jimmy told the buyer to hold off on improvements until the swale and pipe can be done as he does not want the town to inherit a maintenance issue. Shawn proposed the builder retain something in escrow. Jimmy said they've discussed the issue a couple of weeks ago, but they didn't know there would be so much rain. Since then, Jimmy's asked him to wait until it dries to reassess.

Doug Anderson asked about the progress the town has made on opening Frye Road. Shawn said a letter has been sent stating the town is working with Charlie Zilch and is allowing his client to purchase the access. Shawn said that Charlie is keeping the Board apprised.

Mr. Anderson asked about what work he can do on his property and if he can expand his work there. Joe said that any revision to the plan has to be discussed with the Planning Board. Mr. Anderson asked if that's the same if the plan is to clear a wet area. Carsten said a similar project involving Olde Road involving the state ended up not working out for the property owner. He said this was after the owner had invested money into traffic studies, a promise from the state that was reneged. He said this was during Covid and the meetings were held electronically. He speculated that if they had met in person, the outcome would have been different. Dave explained a similar situation 13 years ago which involved Chris Giordano and himself going to about 25 meetings with the state, and nothing happened. Shawn said it irks him that the town has to pay to open the access that the state took through eminent domain. Dave said the issue was that almost 60 years ago the town asked the state to have that stretch of road made as limited access.

Mr. Anderson asked about the agreement for splitting the cost with another property owner, thinking it would be about \$25k for each to buy back the right of access. Shawn said he thought the total cost was about \$53k but is certain this has to go through the town. He said the developers would have to give 100% of the funds to the town and the town would then buy the intersection. He said again that the Board signed a letter of intent to proceed forward, and the Board supports this project. Mr. Anderson thanked the Board for its support.

#### **Procedural Defect**

A letter was received today from the NHDRA. Dave has a meeting with the Budget Committee and will bring a copy of the letter to them. Dave said he didn't realize the level of detail required to remedy the problem. He said the Board has to post notice that we have a meeting to discuss the reason for the special meeting, then the special meeting can be held. Shawn said it's a new process for everyone and it would be good to have our attorney lay out the details with a specific schedule because the town needs to get this right. Dave asked what the Board wanted him to bring to Budget Committee and he was told to just bring the letter.

#### **Police Department Building Update**

Shawn asked that this be on the next agenda so that the Board can go in depth with property pros and cons. Dave said the last time the town tried to find the funds for a new police station, the town wasn't ready. He said we need to have the land and the building plan done, so that when the market falls, the complete plan can be conveyed to the town. Dennis mentioned bank loans or bonds. It was suggested using TDBank.

Dennis will be meeting with the state on Thursday to discuss funding. He said there currently are no deadlines for when the funding will need to be used.

#### **Presidential Election Hand Count**

Dave said he's still struggling with this. He asked to hear the opinions of the other Board members regarding a letter of support being drafted for Shawn to use in court. He said he does support what Shawn is wanting, but wanted clarification that Shawn is asking for support as a civilian who will use his own funds and not as a Board member. Dave said he wants to be very clear who is making the request and what is being requested.

Dennis said that part of his concern is having to show standing to get anywhere and he doesn't know where the delineation is between the town versus Shawn on the docket and how that would tie financial strings to the town. He said a secondary concern is having the manpower to count ballots by hand, working with the election officials, and if needed, having trained volunteers available to do this in a timely and professional manner.

Dave said another issue not knowing what the legal standing is from the town in having a non-professional represent the town. He had talked with Representative Wallace on another legal matter and Rep. Wallace told Dave that if there's a really well written question, he'd use his contacts who are no longer involved with the courts to get an answer. Dave suggested that Rep. Wallace could tell Shawn if he has standing or not.

Dave also said he's not sure what would come back to the town. He said he thinks it's bad judgment to have a non-professional take this to court, regardless of how good Shawn is. Shawn said that the day a common man can't argue in court is the day our republic has fallen. Dave said he agrees, but this is a town, not a man, and this is a non-binding warrant article. Shawn is arguing that the Secretary of State does not have the right to tell us how to vote. Shawn said it was the Secretary of State who said the warrant article is non-binding. Dave said that's the issue: a lawyer can tell us what legislation has occurred that gives the Secretary of State the right to make decisions when there is no law. Dennis said Governor Sununu recently signed a bill in an effort to address some ambiguity with voting.

Dave said again that the town shouldn't have a non-legal professional in court and said we should pay for a lawyer. Dennis asked what the downside is to having Shawn in court. No law has been broken and the town has not had an election, so the hand counting hasn't been tried yet. He said there's no financial impact or penalty so other than a possible waste of time, he doesn't see any downside.

Joe said Shawn wants the Board's approval to say it's his case and is not asking for any money. Dave said it's not the same as the Board bringing this to court. Shawn is taking this on as a servant to the community, and the only issue is being a non-legal professional. Annemarie said Shawn is basing this on a Warrant Article passed by the town; it's the town vote, not the Board of Selectmen vote.

Shawn said he's planning to argue on his own and the town's behalf and he doesn't want to be told that, as an individual, he has no standing to argue a town vote. He wants this seen as legitimate and not dismissed with or without prejudice due to not having standing. He's presenting this to the court as an individual and on behalf of the townspeople who voted for it.

Dave said that representing on behalf of the town people who voted this way is not the same as Town v Secretary of State. Representing as an individual is different than the town as an entity. Dave asked if Dave wants to know what the docket will say: who will petition the court and how will the docket be written. Shawn said he will plead the case as an individual, as a member of the Board of Selectmen, and as a representative of the Town. Dave said he cannot see it is in the best interest of the Town to have a nonprofessional represent the town in court. Annemarie said that's a different argument. She said it's Shawn petitioning the court because of the town vote. Dave said he wasn't sure it works that way. Shawn said another way to look at is he can take the town to court for not enforcing a vote.

Dennis said he's fine with Shawn putting the town as the top name on the docket. Annemarie said that whatever decision comes from the court is a decision and that's what Shawn is trying to make happen. Dave said, to Dennis's point, why would the town hire a non-professional to argue this in court. Dennis said we're not winning or losing a financial reward or penalty and of all the towns that have tried something like this, we've gotten the furthest. He said he just doesn't see a downside to this.

Shawn said his goal is to have the court make a ruling, then the moderator can listen to the court and put aside ambiguity from the Secretary of State's office. Dennis said all who voted for this deserve representation and he doesn't see any downside, either legal, criminal, or financial. He asked Dave if there is any known cost to this. Dave said he didn't know the law well enough to answer that. George Nelson asked if the Warrant Article had any money attached to the vote. It did not.

Dave explained that this case is interesting because something like this has never been challenged before. No RSA is law until the court decides it was done correctly, so there's no law here. We don't know what the Secretary of State's power is under current NH law. Our oath, as members of the Board of Selectmen, is to follow the constitution and the laws of NH. Dave said that this oath means to him that he cannot support taking a non-binding warrant article to court, and he has to act in what he thinks is in the best interests of the town.

Dave said we have warrant articles all the time that are non-binding. Dennis said it's proactive that we're taking something that has a legal obligation on its face and taking it to court. Shawn has said that he will use his own money, he's passionate about it, and now it's our job to make sure he's in the right spot and has standing. Shawn said he'd be very upset if he at some point he finds out he has no standing.

Dennis made a motion to support Shawn to pursue the case in court as a representative of the Town of Danville, to represent himself as a member of the Board of Selectmen, and himself as a citizen. He revised that as a motion for the Board to approve having Shawn represent the Town in District Court pursuant to the Warrant Article passed in 2024 regarding voting.

After a short discussion, the motion was revised again. Dennis made and Joe seconded a **motion to have Shawn represent the Town in court**. Annemarie, Dennis, and Joe voted in favor; Dave voted against; Shawn abstained. The motion passed.

Shawn thanked everyone for giving him the ability to argue this on behalf of the town.

#### **IV. Old/New Business**

Dave read the 2024 openings for the following town committees:

Cable Committee	one opening
Community Center	three openings
Conservation Commission	three openings: two full time, one alternate
Forestry Committee	one opening
Heritage Commission	two openings: one full time, one alternate
Recreation Committee	one opening

Zoning Board

one opening

It was mentioned that the Recreation Committee is always needing volunteers.

Dennis said he's going to contact the website company again. He asked Kim to contact them also since an update was supposed to be made months ago.

The Board discussed a letter and escrow account for Lewis Builders. Josh Manning explained that the amount shown is a "get started" amount so that an infrastructure can be built. No building permits will be issued until the infrastructure is in place. A letter from the town engineer was reviewed. The entire project requires \$609k in escrow, of which \$53,372.00 will be the bond requirement. Shawn made and Dave seconded a **motion to authorize the Chair to sign**. The motion **passed** unanimously.

Annemarie made a public announcement regarding mosquito control: it will begin April 8.

Carsten Springer asked that Vince Edwards and Ed Lang be reappointed to the Conservation Commission. He said the Commission voted unanimously to have them reappointed. The Forestry Committee will meet tomorrow and will have recommendations for the Board of Selectmen. Shawn commended the efforts of the Forestry Committee in their work in the town forest. Carsten explained that in 1760 two lots were set aside by King George for the maintenance of the parsonage. It's the desire of the Committee to cut at least one of them as soon as reasonably possible. Shawn asked about a ballpark figure for the proceeds of the yield. Carsten said that's driven by market and weather conditions. The net proceeds will be the value of the material removed minus expenses.

Carsten said the important thing to keep in mind is timber stand improvement and the key to that is access. He explained that right now there is terrible access in the town forest. He advocated maintaining roads with swales and drainage and hopes to do proper wetland crossings so we never have to do them again. This will also allow the Fire Department access. He expects to have a better answer regarding the return from the timber cut in 30-45 days.

Carsten explained also that the town forester has said the forest is shrinking. He said a forest is like a garden and it needs continuous weeding and maintenance. It is unknown what value will be in the timber until its cut down as some trees are becoming hollow. There was a recent cut near Happy Hollow in which the town taxed itself. That was abated. Carsten said the Report of Cut could be reviewed to see what types of timber were in the yield.

Carsten said the Forestry Fund is one of the few funds that is allowed to keep money year to year. It's the hope that with continuous maintenance in the forest, money will be put back into the fund and nothing will need to be requested of the town for funds.

#### V. Minutes

The public minutes of Monday, March 18, 2024, were reviewed. Dave made and Joe seconded a **motion to approve the Monday, March 18, 2024, public minutes as amended**. The motion **passed** unanimously.

The non-public minutes of Monday, March 18, 2024, were reviewed. Dave made and Dennis seconded a **motion to approve the Monday, March 18, 2024, non-public minutes as written.** The motion **passed.**

**VI. Announcements**

Monday, April 15: Board of Selectmen Meeting, Town Hall, 7pm

Saturday, April 20: Rabies Clinic, Kimball Safety Complex, 10am-12pm

Friday, April 26: Senior Coffee Hour, Community Center 10am-12pm

Saturday, April 27: Household Hazardous Waste Collection, Plaistow Fire Department, 145 Main Street

Saturday, April 27: Bulk pick up, townwide, forms due April 19

At 9:35pm, Joe made, and Shawn seconded a **motion to go to close the public portion and enter a non-public session under RSA 91-A:3, II (b).** A roll call vote was taken:

Annemarie:	yes
Shawn:	yes
Dennis:	yes
Joe:	yes
Dave:	yes

The motion **passed** unanimously.

Annemarie stated the public portion of the meeting was adjourned.

Respectfully submitted,  
Janet Denison